SLAUGHTER AND MAY/

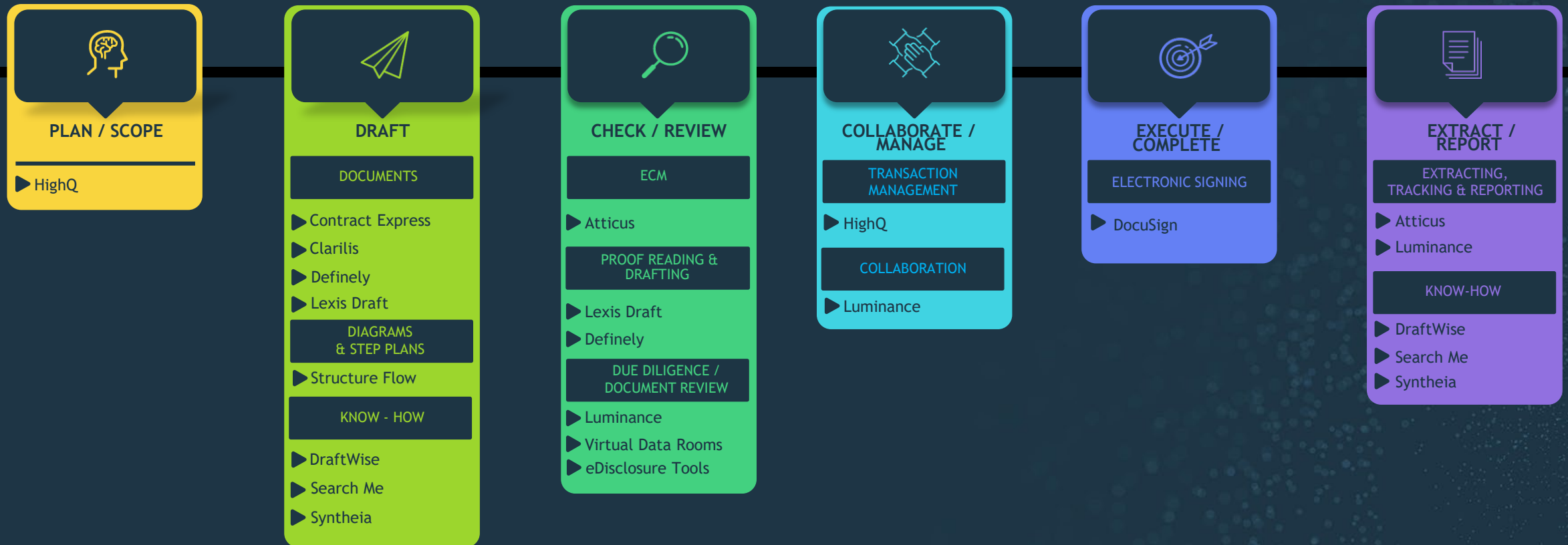# LEGAL TECH TOOLKIT

This is an interactive document.
You can navigate with the icons on the top right.
The infographic on the next page is also interactive.

LEGAL TECH TOOLKIT

OUR LEGAL TECH TOOLKIT SETS OUT THE TOOLS AVAILABLE FOR USE BY OUR LAWYERS, SEPARATED INTO MATTER PHASES/TASKS:

PLAN / SCOPE
▶ HighQ

DRAFT

DOCUMENTS
▶ Contract Express
▶ Clarilis
▶ Definely
▶ Lexis Draft

DIAGRAMS & STEP PLANS
▶ Structure Flow

KNOW - HOW
▶ DraftWise
▶ Search Me
▶ Syntheia

CHECK / REVIEW

ECM
▶ Atticus

PROOF READING & DRAFTING
▶ Lexis Draft
▶ Definely

DUE DILIGENCE / DOCUMENT REVIEW
▶ Luminance
▶ Virtual Data Rooms
▶ eDisclosure Tools

COLLABORATE / MANAGE

TRANSACTION MANAGEMENT
▶ HighQ

COLLABORATION
▶ Luminance

EXECUTE / COMPLETE

ELECTRONIC SIGNING
▶ DocuSign

EXTRACT / REPORT

EXTRACTING, TRACKING & REPORTING
▶ Atticus
▶ Luminance

KNOW-HOW
▶ DraftWise
▶ Search Me
▶ Syntheia

CLICK ON THE TOOLS ABOVE TO ACCESS FURTHER INFORMATION.

HIGHQ

WHAT IS IT?
A collaboration/project management tool.

WHEN COULD IT BE USED?
As a collaborative file sharing, project management and external collaboration site for a matter.

✈ CONTRACT EXPRESS

WHAT IS IT?
A document automation tool.

WHEN COULD IT BE USED?
To speed up the creation of certain first draft documents or for mass generation of bespoke transaction documents.

✈ CLARILIS

WHAT IS IT?
A document automation tool.

WHEN COULD IT BE USED?
To speed up the creation of certain first draft documents in the Tax and Competition groups.

DEFINELY

WHAT IS IT?
A drafting tool.

WHEN COULD IT BE USED?
When drafting documents within Word to access any defined term, clause or schedule without leaving Word and navigating away from the document. It also works across multiple, related documents.

✈ LEXIS DRAFT

WHAT IS IT?
A drafting tool.

WHEN COULD IT BE USED?
When drafting documents within Word, to access defined terms and check for drafting and citation errors.

✈ STRUCTURE FLOW

WHAT IS IT?
A visual diagramming tool.

WHEN COULD IT BE USED?
To help quickly produce, present, and share structure diagrams, transaction structures and steps plans. These can be exported for use within other documents such as Microsoft Word or PowerPoint or as a PDF.

DRAFTWISE

WHAT IS IT?
A drafting assistant: collating and analysing precedents and clauses for delivery direct within Microsoft Word.

WHEN COULD IT BE USED?
When drafting a document to find, select, add, compare and analyse clauses from the firm's Knowledge Management System.

LEGAL TECH TOOLKIT

SEARCH ME

WHAT IS IT?
Enterprise and knowledge search covering the firm's intranet, know how, library catalogue and Practical Law.

WHEN COULD IT BE USED?
When searching for Standard Documents, know how, precedents, internal commentary on case law, group newsletters, training materials and everything know how related.

SYNTHEIA

WHAT IS IT?
A drafting assistant: collating and analysing precedents and clauses for delivery direct within Microsoft Word.

WHEN COULD IT BE USED?
When drafting a document to find, select, add, compare and analyse clauses from the firm's Knowledge Management System.

🔍 📄 ATTICUS

WHAT IS IT?
A verification tool for verifying documents such as financial product disclosure documents or statements of case/witness statements in the disputes context.

WHEN COULD IT BE USED?
To efficiently and collaboratively verify financial product disclosure documents, such as prospectuses, scheme booklets, information memorandums and product disclosure statements, and statements of case/witness statements in the disputes context.

🔍 LEXIS DRAFT

WHAT IS IT?
A proof-reading tool.

WHEN COULD IT BE USED?
To check a document in Word for errors e.g. cross references, defined terms, numbered lists, inconsistent phrases and editing mistakes, and also to check for errors in citations of case law and legislation.

🔍 DEFINELY

WHAT IS IT?
A proof-reading tool.

WHEN COULD IT BE USED?
To check a document in Word for errors e.g. cross references, defined terms, numbered lists, inconsistent phrases, editing mistakes and can resolve these in a single click.

🔍 LUMINANCE

WHAT IS IT?
AI due diligence review tool which speeds up contract reviews by recognising and identifying document and clause types in a large document set.

WHEN COULD IT BE USED?
To review and analyse documents in a large data set.

🔍 VIRTUAL DATA ROOMS

WHAT ARE THEY?
Online repositories for storing documentation.

WHEN COULD THEY BE USED?
To share sensitive documents, usually as part of the due diligence phase of a transaction.

🔍 EDISCLOSURE TOOLS

WHAT ARE THEY?
AI review tools which speed up the review of electronically stored information.

WHEN COULD THEY BE USED?
To review and analyse documents in a large data set.

LUMINANCE

WHAT IS IT?
AI due diligence review tool.

WHEN COULD IT BE USED?
To manage due diligence review through using the task assignment and reporting features.

LEGAL TECH TOOLKIT

DOCUSIGN

WHAT IS IT?
An e-signature tool for use when an external parties signature is required.

WHEN COULD IT BE USED?
To prepare external and client facing documents ready for digital signature and track the signature status of each document.

LUMINANCE

WHAT IS IT?
AI due diligence review tool.

WHEN COULD IT BE USED?
To efficiently extract, track and report data in the due diligence process.